

**§ 1
Scope of Application**

1. These general terms and conditions of purchase shall apply exclusively to the orders placed by us with suppliers or service providers (hereinafter uniformly referred to as "Supplier"). These general terms and conditions of purchase shall also apply to all future orders placed by us with the Supplier, even if specific reference is not made thereto in an individual case.
2. Any terms and conditions which differ from our general terms and conditions of purchase shall not apply unless we have given our express written consent. Our terms and conditions shall also apply if we accept deliveries or services from the Supplier without reservation although we are aware that the terms and conditions of the Supplier either contradict or deviate from our terms and conditions.

**§ 2
Offer, Offer Documents**

1. When submitting an offer the Supplier shall strictly comply with our inquiry; express reference shall be made to any departure from the offer.
2. The offer shall be made free of charge and shall not place us under any obligation.
3. Estimates of costs shall only be remunerated in accordance with a separate agreement.

**§ 3
Conclusion of Agreement, Documents,
Origin of Goods**

1. Orders, conclusions of contract and supply requests including amendments thereto shall be made in writing. Transmission by fax or email shall satisfy the written form requirement.
2. All orders shall be non-binding as a matter of principle. We are entitled to change or revoke the order until receipt of the order confirmation.
3. The Supplier shall confirm orders within three working days after receipt of the countersigned order form. Call-offs shall become binding if the Supplier does not object within five working days after receipt of the call-off. Working days are all days from Monday to Friday with the exception of statutory public holidays at our registered office.

4. We shall retain ownership rights and copyrights with respect to illustrations, formulae, calculations and other commercial and technical documents. Third parties may not be given access to these without our express prior written permission and they may only be used to carry out the order and shall be returned to us unsolicited once the order has been handled.
5. Drawings, drafts, calculations, etc. prepared by the Supplier in accordance with our instructions shall transfer to our ownership without separate remuneration, unless expressly agreed otherwise in writing.
6. The goods delivered must satisfy the origin conditions of the Preferential Arrangements of the EC, if not expressly set out otherwise in the order confirmation.

**§ 4
Prices, Terms of Payment**

1. The prices set out in our order are binding and are to be considered as fixed prices. We shall be notified in writing without undue delay of changes in prices resulting from an amendment to the contract. They will not be binding until confirmed in writing by us.
2. Our prices are net prices. Prevailing VAT must be added.
3. Unless otherwise agreed, delivery shall be free domicile (Heilbronn/Neu-Isenburg works) or to the reception point stipulated by us, including packaging and insurance.
4. We can only process invoices if – as specified in our order – they indicate the order number set out there; unless it can prove that it is not responsible for the failure to observe this obligation, the Supplier shall be liable for any consequences of failure to observe this obligation.
5. Unless otherwise agreed in writing, we will pay the agreed purchase price with 3 % discount within 14 days calculated from delivery and receipt of invoice or within 30 days after receipt of invoice.
6. Our rights to set-off and rights of retention are as provided for by statutory law.

**§ 5
Term of Delivery and Performance,
Contractual Penalty**

1. The delivery times or dates indicated in our orders shall always be binding.

- Delivery dates or times are deemed to be met if the goods have been delivered to our works or the reception point specified by us within the delivery time or on the delivery date.
2. When dispatching goods the Supplier shall send a dispatch note without undue delay, specifying quantity and weight, with an exact description of the goods supplied and providing our reference number.
 3. In the event of a delay in delivery we are entitled to demand a contractual penalty in the amount of 0.2 % of the delivery value per full day of the delay, but no more than a total of 5 % of the value of the delivery concerned, unless the Supplier can demonstrate it did not act culpable with regard to the delay. We undertake to assert our right to claim a contractual penalty besides our right to claim performance. This right shall have been asserted in good time if declared to the Supplier at the latest within 10 working days following the date of receipt of the delayed delivery. We reserve the right to assert further rights, in particular claims for damages. The contractual penalty shall be offset against any claims for damages.
 4. If it becomes clear that delivery dates/deadlines cannot be kept the Supplier shall inform us in writing without undue delay. This shall have no effect on our statutory rights and claims owing to delay in delivery.
 5. When overstepping the agreed delivery deadline the Supplier is obliged to have the goods ordered transported in the quickest possible manner. Any additional costs shall be borne by the Supplier.
 6. Partial deliveries are only permitted subject to our prior written consent.

§ 6

Passage of Risk, Packaging, Dispatch Papers

1. When the delivery is unloaded at our Heilbronn/Neu-Isenburg works or at the reception point named by us the risk passes over to us. If acceptance takes place the risk shall pass to us on acceptance at our works in Heilbronn/Neu-Isenburg or at the reception point stipulated by us.
2. Dispatch papers shall include our reference number and the other information set out in § 5 (2). In the case of deliveries of hazardous substances the Supplier shall always attach a safety data sheet.

3. The Supplier shall pack, mark and dispatch hazardous products in accordance with the relevant national/international provisions. These documents must include not only the risk class but also the further information stipulated in the relevant transportation provisions.
4. The goods must be packed so as to avoid transport damage. Packaging material must be environmentally friendly and used to the degree commensurate with the respective purpose. The Supplier is obliged to take back packaging material, including transit packaging at the place of delivery within usual working hours at its own cost. Otherwise the obligation to return packaging material shall be in accordance with the relevant statutory provisions.

§ 7

Inspection, Incoming Goods Inspection

1. If the Supplier is under obligation to supply goods we are only obliged to inspect the goods for variations in quality and quantity and obvious transport damage and defects. Complaints with regard thereto shall be lodged with the Supplier within 14 days after receipt of delivery. The complaint shall be deemed to be in good time for all other defects if made within 14 days of discovery of the defect.
2. If acceptance tests have been agreed for the goods supplied the Supplier shall bear the costs for personnel and materials to carry out such acceptance tests. The Purchaser shall bear its own personnel costs for testing. The Supplier shall bindingly inform the Purchaser of readiness for acceptance test/acceptance at least one month beforehand and agree on an acceptance test date with him. If the goods to be supplied are not available at this acceptance test meeting the personnel costs of the Purchaser shall be paid by the Supplier, unless the latter is not responsible for the unavailability.
3. If repeated or further acceptance tests become necessary owing to the defects ascertained the Supplier shall bear all costs for material and personnel, unless it is not responsible for the defect.
4. Generally the Supplier shall bear the costs for materials and personnel for documented evidence of conformity of the raw material of the pre-processed materials.

§ 8

Claims owing to Defects, Liability, Product Liability

1. The Supplier warrants that the service provided or the goods supplied (hereinafter "Performance") does not have any defects detrimental to its value or its capability, has the agreed grade and quality, is suitable for the usual purpose and the one set out under this agreement, corresponds to the generally acknowledged rules of technology, the provisions applicable at the time of delivery and the safety specifications valid at the time of delivery and the relevant work protection and accident prevention provisions.
2. If the Performance of the Supplier proves to have a defect we are entitled to the statutory rights without reservation. We are entitled to choose the nature of the subsequent performance. In addition once the deadline set by us for subsequent performance has expired, if it refuses to provide subsequent performance or this fails – this is deemed to be the case if there have been two subsequent attempts to perform - we are entitled to remedy the defect ourselves or to have this done by a third party at the cost and risk of the Supplier.
3. Moreover the Supplier shall be liable as set out in statute.
4. The Supplier is also liable in accordance with these general terms and conditions of purchase for defects in the products of its upstream suppliers.
5. The limitation period for claims as to defects shall be 36 months from the passing of risk, unless statute provides a longer limitation period.
6. With respect to the risks arising from the contractual relationship, in particular, owing to any product liability claims, the Supplier undertakes to maintain adequate insurance cover with a minimum coverage of EUR 10 million per claim/year for the term of the contractual cooperation and the limitation periods and unsolicited to produce proof of this insurance cover.

§ 9

Third-Party Rights

1. The Supplier warrants that the goods are free of third party rights which prevent or restrict contractual use.
2. Should a third party assert claims which prevent us or our customers from using the

goods in accordance with the agreement we shall inform the Supplier accordingly. In such event the Supplier shall at its own cost and at our discretion either

- (a) arrange for us or our clients to be granted the right to use the goods;
- (b) modify the goods delivered so as to make them non-infringing, provided that this does not adversely affect the contractually agreed grade and quality; or
- (c) replace the goods supplied by other products with the same grade and quality but which do not infringe the property rights of third parties.

3. In this respect the Supplier shall release us from the claims of third parties on the basis of infringement of third party rights and reimburse us for all costs incurred by defending claims, including costs for legal representation, unless the Supplier did not know of the third party rights and it should not have known of them when applying the care of a prudent businessman.

§ 10

Confidentiality

1. As long as and to the extent that it is not publicly known, any business or technical information made available by us shall be kept secret from third parties and may only be disclosed to persons in the Supplier's own company who require such information for the purpose of supplying us; such persons must also be obliged to observe secrecy. This information shall remain in our exclusive ownership. Such information may not be copied or used -- apart from deliveries to us - - without prior written consent from us. At our request all information originating from us (including any copies or records made) and any items provided on loan for use free of charge shall be handed back without undue delay and in full or, if so requested by us, destroyed irrevocably. The Supplier shall only have a right of retention with regard to claims that are either undisputed or final and absolute.
2. We shall reserve all rights in such information (including copyright and the right to file applications for industrial property rights, such as patents, utility models, etc.). To the extent that these have been made available to us by third parties this reservation of rights shall also apply in favour of such third parties.

3. Products manufactured in accordance with documents drafted by us, such as analysis methods, formulae, etc. or in accordance with confidential data provided by us or using our process technology may not be used by the Supplier itself or offered or supplied to third parties.

**§ 11
Assignment**

Rights from this order may only be assigned by the supplier with our prior written permission. This does not apply in the cases under § 354a of the German Commercial Code.

**§ 12
Reservation of Title**

We shall not accept prolonged or extended reservation of title by the Supplier. The Supplier shall permit us to process, work and sell the merchandise supplied in the ordinary course of our usual business.

**§ 13
Force Majeure**

Force majeure, industrial action, unrest, official measures and other unforeseeable, unavoidable and serious occurrences shall release the parties from their performance obligations for the period of the disruption and to the extent of its consequences. The contracting parties are obliged to provide the required information without undue delay to the extent reasonable. Force majeure shall include but not be restricted to an amendment to statute, regulations or other provisions or official measures which restricts the contractual use of the goods. If this restriction is permanent we are entitled to rescind the agreement.

**§ 14
Security, Contribution of Property**

1. The Supplier is obliged to inform us in writing of all risks and hazards relating to the goods to be delivered or the service to be provided before delivery and of necessary steps and preventative measures relating to safety and accident prevention and if necessary to contact our safety officer.
2. The safety and order provision for third-party companies shall apply to assembly, service, inspection, maintenance work, etc. carried

out in our works. Before work commences these shall be handed out or can be requested from the health and safety management department.

3. We do not assume liability for the property of the Supplier or its staff brought into our works.

**§ 15
Place of Performance, Jurisdiction,
Miscellaneous**

1. Amendments and additions to this agreement shall be in writing to be valid. This shall also apply to any waiver of the written form requirement.
2. The place of performance for the deliveries shall be the delivery address stated, for payment the place of performance shall be our registered office. Heilbronn, Germany shall be the exclusive place of jurisdiction for all disputes arising from or in connection with this agreement and its validity. However, we are entitled to assert claims against the Supplier at its general place of jurisdiction.
3. All legal relationships between the Supplier and us shall be subject solely to the law of the Federal Republic of Germany, excluding the United Nations Convention on Contracts for the International Sale of Goods (CISG).
4. If an individual provision of this agreement should be or become invalid this shall not affect the validity of the other provisions. Invalid clauses shall be replaced by those provisions which reflect as closely as possible the economic intent of the original clause. The same shall apply in the event of a lacuna.

**§ 16
Data Protection Law Statement of Consent**

I agree that for the purposes of the implementation of the agreement BrüggemannAlcohol Heilbronn GmbH may collect, store and process the personal data given by me on conclusion of the agreement or in the context of implementing the agreement.